

Ref.....

Date.....200

To,
The Manager
West Bengal State Co-operative Bank Ltd.
Kolkata Main Branch
Kolkata

Application
Received on.....
Sanctioned on.....
Sanctioned for
Signature of
Rs.....
@.....
Signature of the Branch Manager

Sub : - Application for Loan Against Fixed Deposit / Cash Certificate /
Double Benefit Scheme / Monthly Income Scheme Receipt (S) / Recurring Deposit
Pass book No. (S).....
Computerised A/c.No. (S).....

Dear Sir,

I/We request you to please sanction a loan of Rs.....
Rupees.....) only to me/us

I/We furnish below the particulars and informations, which I/We solemnly declare are true and correct to the best of my/our knowledge and belief.

1. Full Name/s of the Applicant /s
2. Address
3. Amount of Loan -
4. purposes of the loan -
5. period for which the loan is required -
6. How the loan is to be repaid with Interest -
7. Details of deposit -
 - i) No. of the Receipt(s) / Pass Book & Date -
 - ii) Computerised A/c. No.(s) -
 - iii) Folio No. -
 - iv) Amount-
 - v) Rate of Interest on the Deposit -
 - vi) Date of Maturity -
8. Instruction, if any
(For adjustment of loan Plus Interest
by debit to the S/B/C/D/ Deposit A/c. No. -

I/We are submitting the Fixed Deposit / Double Benefit Scheme / Monthly Income Scheme/
Cash Certificate Receipt / Recurring Deposit Pass Book relinquish my/our claims thereto in
favour of the Bank and surrender the same to the bank duly discharged as security.

Dated Kolkata the

Manager,

Forwarded for
consideration

Officer/ Accountant

Yours faithfully,

Signature of
Applicant (s) (with office
seal)

The Manager
West Bengal State Co-op. Bank Ltd.
Kolkata Main Branch
Kolkata

Dear Sir,

On the security of Fixed Deposit (s) / Cash Certificate (s) / Recurring Deposit(s) amounting to Rs. _____ made in your bank in my / our name(s) at your _____ Branch as mentioned below. I / We request you to please allow

Mr. / Mrs. / M/s. _____ a Demand Loan / Over draft. The Fixed Deposit Receipt(s) / Cash Certificate Receipts / Term Deposit Receipt(s) / Recurring Deposit Pass Book (s), as hereunder is / are enclosed and lodged with you duly discharged to be kept as security in your possession.

Term Deposit Receipt (s) / Pass Book Nos. with Date	Amount (Face Value / Paid up Value)
1.	Rs.
2.	Rs.
3.	Rs.
4.	Rs.
5.	Rs.

In case you receive instructions from me / us to renew the Deposit Receipt (s), I / We agree to your bank holding this renewed Deposit Receipt (s) with or without interest accrued thereon as the case may be as security in the same way as the original Deposit Receipt (s). We hereby authorise you to adjust the proceeds of the Term Deposits on maturity with the said loan made against those receipts / Pass Book(s) or made on the security of these receipts / Pass Book. I / We further agree that on the renewal of the Promissory Note in the account, my / our Term Deposit Receipts / Pass Book will remain as security for the renewed Promissory Note in the same way as for the original Promissory Notes.

I / We renunciate all my / our claims on the above noted facts.

I / We hereby undertake not to call back the Deposit (s). until the loan with interest accrued thereon made by you to Mr. / Mrs. / M/s. _____

is fully adjusted. If at any time you wish to call back the loan, you are at liberty to do so and if

Mr. / Mrs. / M/s. _____ fail (s) to repay the loan with interest accrued thereon and any portion thereof, I / We hereby authorise you to appropriate any amount that may be necessary to get the loan granted to Mr. Mrs. / M/s. _____

adjusted on the Fixed Deposit / Cash Certificate / Term Deposit Receipt (s) / Pass Book (s) handed over to you and a security by making premature payment of the deposits. I / We. renounce, all our rights / claims on such Fixed Deposit / Cash Certificate / Term Deposit Receipt(s) / Pass Book (s) lodged with you as security

Yours Faithfully,

1. _____
Address _____

2. _____
Address _____

Dated, Kolkata

the..... 200

Form No. 38A

Date _____

On Demand, the _____
(a co-operative Society with limited liability) promise to pay to the West Bengal State Co-operative Bank Limited or order at the office of the West Bengal State Co-operative Bank Limited at Calcutta the sum of Rupees _____ only for value received with interest thereon at the rate of _____ per cent per annum, with monthly rests/with half-yearly rest, on the 30th June and 31st December.

For the _____

Chairman

Secretary

Director

Director

Rs. _____

COMMON SEAL

